



## **Job Description**

### **Staff Nurse**

**Reports to:** Nurse Manager

**Hours:** Varies by location

**Revised:** February 2023

## **Job Summary**

The staff nurse performs a variety of clinical tasks under the supervision of the Nurse Manager and in overall coordination with the client services staff to promote optimal client care. This role provides support and care to clients and maintains professional standards of care, following the ANA Code of Ethics. This includes cross-training to serve as a client advocate or receptionist/front desk as needed.

## **Job Requirements**

- Agrees with the Mission, Vision, and Belief Statements of Resource Health
- Exhibits a mature relationship with Jesus Christ as our Lord and Savior
- Pro-life in practice and belief with a consistent life-affirming philosophy and a desire to reach out to abortion-vulnerable and abortion-minded women
- Well established as a member of a like-minded church with pastoral support
- Has a heart for sharing the Gospel, discipling others, and spiritual discernment to minister Jesus to clients
- Ability to work autonomously and be self-directed in the implementation of job duties
- Demonstrates proficiency in interpersonal communication
- Team player who shows a willingness to work in collaboration with client services staff
- Willingness to be flexible and adapt to changes and restructuring of position as directed by the Nurse Manager and/or Chief Nursing Officer
- Assists with delegation of client appointments under the direction of Nurse Manager
- Perform other job-related duties as directed by the Nurse Manager and/or Chief Nursing Officer
- Proficient in the use of Microsoft Word, Excel, Outlook, and various web-based software
- Technology proficient



### **Qualifications**

- Holds and maintains an active Registered Nurse license in good standing in the state of Missouri
- Holds current CPR certification or willingness to become certified and stay certified throughout employment.
- Must be 21 years of age or older.

### **Nursing Responsibilities**

- Performs all aspects of client care including but not limited to:
  - Consultation and assessment of risk factors for all clients
  - Performance and oversight of pregnancy tests per standing orders.
  - Administer ultrasounds per ultrasound policies, procedures, and guidelines
  - Provide STD (Sexually Transmitted Diseases) testing/treatment as well as education on sexual health and sexual risk avoidance
  - Implement client follow up
  - Accurately document client activity in database
  - Recognize emergent situations and intervene appropriately
- Oversees client care and operation of clinic in the absence of the Nurse Manager
- Willing to drive and drop off lab specimens at FedEx in absence of Nurse Manager
- Commitment to excellent client care
- Collaborates with appropriate client services staff to meet the medical and social needs of clients while providing appropriate community resources
- Completes all required training
- Willing to drive and work at varied assigned locations as needed
- Able to lift 30 lbs.

### **Staff Development**

- Completes annual performance review with supervisor
- Completes bi-annual CPR certification
- Completes quarterly HIPAA training
- Attends quarterly all staff meetings
- Participates in staff training and in-services.